



Laboratory Certification Services, Inc.

JOB DESCRIPTION

Job Title: Field Technician Apprenticeship

Reports to: HR Manager

FLSA Status: Non-Exempt

Summary: The Field Technician I is responsible for learning about the industry and obtaining knowledge regarding the necessary requirements of the technician position. In order for advancement, the Field Technician I should be learning and preparing to take one of the certification exams.

Essential Duties and Responsibilities:

- Assists in providing routine service and certifications for cleanrooms, biological safety cabinets, and exhaust devices to ensure a sterile environment is maintained
- Troubleshoots equipment to determine the cause of inefficiencies and strategy for repair
- Updates all necessary accurate client information, certifications, and service calls
- Maintains proper OSHA requirements
- Performs all other duties as assigned

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- **Education and/or Experience** – High School diploma (or GED or High School Equivalence Certificate) preferred. A basic knowledge of Algebra and Geometry desired
- **Language Skills** - Ability to read, analyze, and interpret documents. Ability to respond to common inquiries or complaints from customers, regulatory agencies, or members of the business community. Ability to interact clearly and effectively, in both written and oral communication
- **Computer Skills**- General computer knowledge including but not limited to: Word, Internet Explorer, and Microsoft Outlook

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must have a full range of body movements including the use of hands, feet, and fingers to handle or feel objects and must be capable of bending, reaching, and crouching, pulling and pushing. Must be able to use tools and equipment and must be capable of bending, reaching, crouching, climbing and crawling, pushing and pulling.
- Must have command of all five senses. Specific vision abilities required include close vision, depth perception, and the ability to adjust and focus. Must hear and speak well enough to conduct business over the telephone or face to face for long periods of time.
- May be exposed to extreme hot or cold temperatures

- May be exposed to heights
- Good flexibility, coordination, and balance
- Able to wear a Respirator while working. Must use PPE equipment at all sites that require it
- Must have PPE prepared in advance to service every customer if required
- ***Must be able to lift 100 pounds***

Other Qualifications:

Valid Driver's License is required along with a good driving record. Must be able to pass a drug screening and background check. Must be able to travel 100% of the time in company vehicle. Must be able to work weekends and nights if required to meet the needs of our clients.

Electrical or Maintenance experience is a plus!

***Please note: This is not a lab position. This is a certification, service, and repair position.**

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